

VENDOR REGISTRATION: **OVERBROOK OSAGE COUNTY FAIR**

IF YOU ARE INTERESTED IN PARTICIPATING IN A OVERBROOK OSAGE COUNTY FAIR EVENT, PLEASE COMPLETE THE APPLICATION BELOW AND RETURN WITH YOUR PAYMENT AS SOON AS POSSIBLE.

BOOTH SPACE IS LIMITED AND ASSIGNMENTS ARE FIRST COME, FIRST SERVE. A MAJORITY OF AVAILABLE SPACE IS LOCATED OUTSIDE BUT THERE IS LIMITED OPEN-AIR SPACE IN THE MIDWAY BUILDING.

VENDORS HAVE THE OPTION TO SET UP/DROP OFF PRIOR TO AN EVENT DAY IF ARRANGEMENTS ARE MADE PRIOR AND AGREED UPON WITH THE FAIR BOARD.

RENTAL OPTIONS (CHECK ONE):

____ **OPTION 1: \$ 100/DAY**
OUTDOOR RENTAL SPACE
WITHOUT ELECTRICITY

____ **OPTION 2: \$125/DAY**
OUTDOOR RENTAL SPACE
WITH ELECTRICITY: AMPS NEEDED _____

____ **OTHER OPTION:**
DESCRIBE YOUR NEEDS: _____

EVENT: _____ **DATE(S):** _____

VENDOR INFO:
ORGANIZATION: _____ **CONTACT PERSON:** _____

GENERAL MENU OR ITEMS FOR SALE: _____

ADDRESS: _____ **CITY:** _____ **STATE:** _____

ZIP: _____ **PHONE:** _____ **EMAIL:** _____

____ **PAYMENT IS ENCLOSED, CHECK #** _____ **AMOUNT:** _____

MAKE CHECKS PAYABLE TO:
OVERBROOK OSAGE COUNTY FAIR ASSOCIATION
P.O. BOX 383, OVERBROOK, KS 66524

****MAKE A COPY OF THIS
FORM FOR YOUR RECORDS**

RULES:

- THE LOCAL POLICE DEPARTMENT & FAIRBOARD VOLUNTEERS WILL BE ON THE GROUNDS, HOWEVER THE OVERBROOK OSAGE COUNTY FAIR ASSOCIATION IS NOT RESPONSIBLE FOR LOST, STOLEN, OR DAMAGED ITEMS.
- VENDORS ARE RESPONSIBLE FOR COVER IN CASE OF INCLEMENT WEATHER.
- ELECTRICITY IS AVAILABLE FOR AN ADDITIONAL FEE.
- SETUP MAY BEGIN AT 3:00 PM ON THE DAY OF THE EVENT, UNLESS OTHER ARRANGEMENTS WERE MADE PRIOR TO THE EVENT.
- BOOTHS LOCATED IN THE MIDWAY BUILDING ARE NOT SECURED BECAUSE THIS BUILDING IS OPEN-AIR.
- ALL RENTAL FEES ARE FOR SPACE ONLY. TENT, CHAIR(S), TABLE, AND OTHER SUPPLIES ARE VENDOR RESPONSIBILITY.